WEEK OF: **(use Mon date, but week goes from previous Fri to Thurs)** **REGION:**
INTAKE COORDINATOR:

CASES ADDED **(must have requested screener)**

Last Name(s)	# Children	Notification w/in 2 days of TC (yes,no)	If no, # days past TC date	Reason for late notification if known (weekend, adoption disrupt, dependency, lockout)

CASES RULED OUT

Last Name(s)	# Children	Reason for Rule Out (Use code if possible)	Describe anything that does not appear below. A=Sibling add-on B=Intact disrupt C=No TC after PC D=Court closed case E=Coding error F=Open for college tuition G=Already identified as IA case

CHECKING TC

Last Name(s)	# Children

COMPLETED CASES (entered in SACWIS or delivered to agency; for Steve and Paul only)

Last Name(s)	# Children	Completed in 45 days (yes,no)

NUMBER CURRENT CASES OVER 45 DAYS	

NUMBER CANS SCORE SHEETS RECEIVED THIS WEEK	